# Chapterthon 2019 Questionnaire

**1. Project Summary**

**Project Title**

*The title should be short and attractive while describing the project meaning. Use your imagination and keep it simple.*

**Project Category**

Please choose the Project Category that best describes how your Chapterthon Project will help Connect the Unconnected.

Provide access to underserved rural, remote, and urban areas

Enhance existing community networks platforms by providing better access to information and services

Improve the development of digital skills for greater inclusion of the entire community

Promote community networks that offer opportunities for economic and social development

Innovate! Help build new ways to provide Internet connectivity.

**Project Summary**

In 2-3 sentences, describe what the project is about, the problem it will solve, and how you will do it. You will have the opportunity to provide greater detail later in the application.

Is this Project in collaboration with an ISOC Special Interest Group (SIG)?

Yes

No

**2. Project Location**

**Regional Bureau**

Africa

Asia-Pacific

Europe

Latin America & Caribbean

Middle East

North America

**City:**

**Country:**

**State/Province:**

**Project Location Comment:**

*Indicate the name of the community or institution where the project will be implemented and why you have chosen it.*

**3. Project Team**

Please indicate the name and role of at least 3 Chapter/SIG volunteers with concrete roles in the project. **We strongly encourage you to also involve Chapter members other than the Chapter leaders**.

*Examples of roles: project initiator, project manager, technical expert, curriculum lead, etc.*

Indicate the estimated total number of people working on the project.

**4. Project Details**

**Project Goals and Objectives**

Please list measurable, tangible and realistic goals and objectives. Put another way: what does success look like? For guidance, review the presentation on [*How to Plan a Project*](https://www.internetsociety.org/sites/default/files/Basic%20Project%20Management%20for%20Chapters.pdf).

**Project Timeline**

List the key tasks or activities needed to implement the project successfully. Use the space below for main steps and project timeline. Remember to consider the Chapterthon deadlines.

**Project Impact**

Describe how the project will benefit the community and contribute for the development of the Internet Society's [*Connecting the World* goals](https://www.internetsociety.org/issues/access). Be sure to explain how your project fits into the Project Category(ies) you selected at the beginning of this application.

How many people do you expect to *directly* benefit from your Chapterthon project?

How many people may *indirectly* benefit?

How will you measure your project's success and impact?

*Using your measurable, tangible, and realistic goals as a guide, how will you know you have met those goals?*

**Project Risks**

List any potential risks that may interfere on the project roll-out and how you plan to overcome it.

**Chapter Visibility**

Describe how the project will contribute to the Chapter/SIG visibility and development in the region or globally.

**5. Project Partners**

Do you have any community partners helping you to complete this Chapterthon project?

*Describe who they are - people or organizations - and how they are contributing to the project's success.*

**6. Project Budget**

Do you have a Chapter bank account?

Yes

No

Each Chapterthon project is awarded **no more than US$2,000.** Applications with expenses totalling more than US$2,000 will be declined.

**How will you use the project funds?**

Please choose from the list below the type of expenses covered by the funding. For each type of expense, in the Cost Comment field, provide details including, when appropriate, the number of an item, total costs for each item in your local currency and USD, and other details that will give a full picture of how you will spend the funds.

Equipment

Professional Services

Research Expenses

Travel

Video Costs

Other

**Requested Total Amount** (Amount in USD):

**7. Documents**

No mandatory documents are required to complete your Chapterthon application. However, you may attach *short pieces* of information you believe will enhance your application.

Documents **longer than 2 pages** will not be reviewed by the selection committee.

*Complete this form and share with your Chapter or SIG Board Members. Make sure to provide also any complementary documentation.*

*Good Luck!*