# Chapterthon 2018 Questionnaire

1. Chapter /SIG Name

Use the Chapter /SIG official name as indicated here: <https://www.internetsociety.org/find-chapter#chapterlist>

2. Project Region

If you're part of a SIG, please select "SIG". We remind you that SIG's projects shall have a global scope.

* Africa
* Asia Pacific
* Europe
* Latina America and Caribbean
* Middle East
* North America
* SIG

3. Project Title

The title should be short and attractive while conveying the project meaning. Use your imagination and keep it simple.

4. Project Team

List Chapter/SIG members involved in the project, their expertise and role in the project. The project team should be composed of a minimum of 3 Chapter/SIG members. Please indicate their email and membership ID.

5. Project Location

Indicate the name of the community or institution where the project will be implemented and why you have chosen it.

6. Project Summary

Describe in no more than 20 lines of text, what the project is about, the problem it will solve and how you will do it.

7. Project Goals and Objectives

To help you create measurable, tangible and realistic objectives. You may refer to the chart example in the “How to Plan a Project “presentation: <https://www.internetsociety.org/wp-content/uploads/2017/05/Basic-Project-Management-for-Chapters.pdf>

8. Project Timeline

List the key tasks or activities needed to implement the project successfully. Use the space below for main steps and project timeline. Remember to consider the marathon deadlines.

9. Project Impact

Describe how the project will benefit the community and contribute for the development of IoT security and privacy awareness.

10. Project Risks

List any potential risks that may interfere on the project roll-out and how you plan to overcome it.

11. Project Sponsors

Describe any sponsorship, donors, funding, institutional or in-kind support that you have collected outside ISOC resources.

12. Measuring the Project Success and Impact

The project success is directly in line with its objectives. Make sure your goals are measurable and tell us how you plan to measure your success.

13. Chapter Visibility

Describe how the project will contribute to the Chapter’s local presence and mission.

14. Budget

In this section, you are invited to describe your overall budget, including expenses and sponsors (if any). Complete the sections below taking into account your project narrative and the goals you trying to achieve. The project budget should be clear, well organised and easy to understand.

The amount available for this programme is of $2,000.00 USD. At the end of project you will be required to provide a financial report with the actual costs. Be as accurate as possible.

**Section 1**List potential project sponsors, which may include in-kind donations or funding.

**Section 2**List only expenses to be covered by this ISOC funding; e.g professional services, equipment, travels etc. List only expenses to be covered by this ISOC funding; e.g professional services, equipment, travels etc.

15. Narrative

In this section include any complementary information that helps the selection committee understand your proposal.