

## **Procedure for conducting electronic votes**

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The basic working procedures for the BoT are defined in the ISOC By-Laws. These internal procedures provide additional roles for the preparation and conduct of such meetings.

1. Electronic votes shall be conducted using process described in Article II Section 9 of the By-Laws.
2. Closure for voting  
Any Trustee is permitted to update their vote or to veto the electronic vote at any time before the voting time limit has passed. Thus, all electronic votes must remain open until the pre announced time limit.
3. Voting options  
The electronic voting options are: Yes/No/Abstention/Veto. The veto option is to be selected by a trustee if he or she wants to cancel the electronic vote for any reason.
4. Results of a veto  
Upon a veto, the in-progress electronic vote is cancelled. At this point the Vote Administrator (VA), at the VA's discretion, could initiate additional discussions on the mailing list, initiate another electronic vote, drop the motion, or refer the motion to a regular meeting of the Board meeting.
5. Conditions for positive vote  
A proposal is accepted if the majority of the trustees give a positive vote. For decisions where a larger majority is required by the ISOC By-Laws, that rule will prevail.
6. Announcing the results  
Under the by laws section the VA is responsible for announcing the result to the board mailing list. The announcement should include the data and time of each vote or abstention as well as the names of any trustees who did not cast a vote before the voting time limit passed.
7. Confirmation without a regular Board meeting  
If all Trustees then in office voted in favor of the motion then the motion is confirmed. If all Trustees then in office did not vote in favor of a motion that otherwise had a positive vote, the motion may be confirmed if all the Trustees then in office separately send electronic mail messages to the VA stating that the Trustee confirms the motion. In which case the motion is confirmed and the VA shall announce the confirmation in a manner similar to announcing the results of the electronic vote.